



SDP Priorities 2020/21

Key Strategic Aims

1. Evolve a shared intent for the curriculum ensuring progression of skills and knowledge
2. Increase the number of EAL pupils achieving greater depth standard in reading.
3. Sustain the outstanding quality of provision during the continued expansion of the school

'TWO BIG THINGS' and top five priorities

Curriculum

1. Curriculum implementation and impact
2. Reading culture
3. EAL (English as an Additional Language) readers

Developing Capacity

1. Targeted Continued Professional Development for middle leaders and teachers
2. Expanding and improving the offer of the extended day provision

MINUTES

Deer Park School Local Advisory Board (LAB)

Tuesday 6 July 2021 at 6 p.m., via Zoom

Present:

Parent Advisers	James Boyle (Chair), Triin Edovald, Chris Gallant (BPET Trustee), Chris Tart-Roberts
Community Advisers	Joe Gilford, Ann Hines
Staff Adviser	Frances Bracegirdle

Also attended: Alex Lee, Headteacher
Beryl Hawkins, Clerk

	Item	Papers	Action/ SDP Ref
1.	<p>Business</p> <p>a. Apologies All LAB members were present.</p> <p>b. Declarations of Interest There were no declarations of interest.</p> <p>c. LAB Membership Ann Hines, LAB member appointed for a term of four years until 7 May 2025, was welcomed to the meeting and introduced herself. It was noted that Frances Bracegirdle would leave the LAB at the end of October 2021 to take on the role of Headteacher at The Vineyard Primary School.</p> <p>ACTION: JB and AL to arrange appointment of staff LAB member in place of FB from second half of autumn 2021.</p>	<ul style="list-style-type: none"> • Current membership 	<p>KSA 1, 2, 3</p> <p>JB, AL</p>

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	<p>d. Report of the Clerk The report of the clerk was received. LAB members noted a new password for the LAB portal on the school website that would take effect in the near future. CG asked for data security to be an item on the agenda for a future agenda. ACTION: JB, AL and BH to note request for item on data security</p> <p>e. LAB Skills Audit The LAB received an updated skills audit. It was observed that the LAB had a reasonable overall skill level and that areas for development included community links; curriculum oversight and design; and holding leaders to account for the quality of education. (See also Minute 3a.ii.) ACTION: All LAB members to consider their own training needs and attend appropriate training</p> <p>f. Minutes The minutes of the last meeting were approved, to be signed at a future date, subject to the following amendments:</p> <ul style="list-style-type: none"> • The addition of Chris Tart-Roberts to the list of present. • Amendment of the second bullet point in Minute 2 to: ‘... for turning a building into a school’. <p>(Post-meeting note: Additional amendments –</p> <ul style="list-style-type: none"> • In the list of present – TE moved from Community to Parent Adviser. • Minute 1c – ‘director’ changed to ‘Head of Evaluation’.) <p>g. Email Consultations The LAB agreed that when it was consulted on any matter by email all LAB members should respond to say that they had received and read the email and wished to make no comment or send comments. ACTION: JB to sign approved minutes in school. Consultation emails to request responses from LAB members. LAB members to respond to email consultations whether or not they wish to comment.</p>	<ul style="list-style-type: none"> • Report of the Clerk • Updated skills audit • Draft Minutes – 5/5/21 • Draft confidential minutes – 5/5/21 • Collated email consultations 	<p>KSA 3</p> <p>JB, AL, BH</p> <p>KSA 1, 2, 3</p> <p>All</p> <p>KSA 1, 2, 3</p> <p>JB, AL, BHJ, LAB members,</p>

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2.	<p>Update from Bellevue Place Education Trust (BPET) The LAB noted that there was no written report from BPET for the summer term, but that there would be a report early in the autumn term. CG reported that the Trust would be meeting in the week after the meeting. CG and AL updated LAB members on recent activities at Trust level:</p> <ul style="list-style-type: none"> • The Trust had held a strategy meeting and was looking at the possibility of taking on additional schools. • Richard Crompton would be joining the Trust in September as Director of Operations in place of Stuart Dixon, who had left the Trust. • White Knight School, Wokingham had been added to the schools administered by the Trust. • An interim headteacher had been appointed to Whitehall Park School until at least the end of the autumn term 2021. <p>Arising from the report</p> <p>a. Nursery proposal (Ref: Minute 2a: 5/5/21) AL reported that the proposal for a nursery at Deer Park would not be proceeding as it would have incurred the loss of either the science room or the arts room.</p> <p>b. Catering AL reported that Harrisons had been appointed as the catering contractor for Deer Park from September 2021. See also confidential minute..</p>		<p>KSA 3</p> <p>KSA 3</p>
3.	<p>Progress and Policy Review</p> <p>a. Headteacher's Report AL presented and expanded on his report, and answered LAB members' questions. In particular, it was noted that:</p> <p>Progress since the last meeting</p> <ul style="list-style-type: none"> • JB had been in school on 9/7/21 to help with staff recruitment interviews. • New appointments included an ECT (Early Career Teacher); a TA (Teaching Assistant) for Key Stage 1 to provide one-to-one support for a child with, as yet, no EHCP; and a Deputy Headteacher to start in October 2021. 	<ul style="list-style-type: none"> • Headteacher's Report <ul style="list-style-type: none"> ○ Summer term SIP Visit Report – 30/6/21 ○ Parent Survey Results ○ Staff Survey Results ○ BPET Visit 3 Learning Review – 13&14/5/21 	<p>KSA 1, 2, 3</p>

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	<p>had with other parents.</p> <ul style="list-style-type: none"> • TE should review the parent questionnaire with a view to making the survey more robust. • AL should check that the RSE (Relationship and Sex Education) Policy and the SEND Policy had been uploaded to the school website. <p>ACTION: CG to email comments on the pupil survey to AL. TE to review parent questionnaire and send comments to AL. AL to check that up-to-date RSE and SEND policies are on the school website.</p> <p>The LAB noted the confidential nature of some of the feedback in the parent survey report and that the full report would not be published or circulated more widely.</p> <p>ACTION: All to note confidential nature of parent survey.</p> <p>ii. Ofsted The LAB noted that the SIP had advised that the school could expect an Ofsted inspection in July or autumn 2022 and that LAB members should take up the training offered by Jenell Chetty at AfC.</p> <p>BH agreed to find out what and when training would be available.</p> <p>ACTION: BH to find out about Ofsted training for LAB.</p> <p>iii. COVID-19 Catch-up and Pupil Premium Grant Q: How have you measured the impact of the use of Catch-up funding? A: We can see the impact of Catch-up funded interventions in Years 3, 4 and 5 pupil progress data. It is less easy to measure the impact of counselling and wellbeing interventions, but we see this in children’s willingness to engage. See also confidential minutes. The LAB noted that all PPG pupils were doing as well as or better than their peers.</p> <p>iv. CPD</p>		<p>TE KSA 1, 2, 3</p> <p>KSA 1 AL</p> <p>All</p> <p>KSA 1, 2, 3</p> <p>KSA 2</p> <p>BH</p> <p>JB, AL,</p>

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	<p>Q: By the end of the spring term the school had only used two of its 30 AfC SPARK credits for in-school support. Are we losing out?</p> <p>A: We use credits for whole school or individual CPD. We have now used about 20 credits and will use some for early reading provision. We expect to use the available credits.</p> <p>v. SENDCo The LAB asked for their congratulations to be conveyed to the SENDCo.</p> <p>ACTION: AL to pass on LAB’s congratulations to SENDCo.</p> <p>b. Update on Streetscape Safety (Ref: Minute 3b: 5/5/21)</p> <p>JB reported that he met with Councillor Roger Crouch, who had shared the school’s concerns, and that the Council had appointed Lindi Louw, a Council officer, to take the lead on the issues with a view to them being addressed by the start of the new academic year.</p> <p>AL stated that he had met Lindi and that she had suggested the installation of Visi-rail fencing, available in dark green.</p> <p>Q: Can we put boxes on the pavement?</p> <p>A: The difficulty with this is that the school would be liable if there was an accident.</p> <p>AH stated that the Council would be publishing a report on 9/7/21 as part of a three-week public consultation period on improvements to the area.</p> <p>The LAB agreed that the school and LAB members should press for the area outside the school to be as safe and attractive as possible and that the item should be kept high on the agenda. JB agreed to discuss with AL before the end of term what further action to take.</p> <p>ACTION: All to consider consultation. JB and AL to agree any further action. LAB to review at next meeting.</p>		<p>KSA 1, 2</p> <p>KSA 3</p> <p>AL</p> <p>All, JB, AL, BH</p>

Ann Hines left the meeting at this point.

4.	School Development Plan (SDP), Monitoring and Consultation	<ul style="list-style-type: none"> • 2020/21 School 	
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	<ul style="list-style-type: none"> • Impact of PPG • SIP report <p>b. Confidentiality The LAB identified matters discussed that were confidential, including parts of the headteacher’s report and matters relating to individual members of staff and pupils. See Minutes 1f, 2b, 3a (Progress since last Ofsted Report, Leadership and Management, 3ai, 3aii and 5.</p> <p>ACTION: All to note confidential business.</p> <p>c. Future meetings The LAB agreed meeting dates for 2021/22:</p> <ul style="list-style-type: none"> • Tuesday 12 October 2021 at 6 p.m. • Tuesday 11 January 2022 at 6 p.m. • Wednesday 4 May 2022 at 6 p.m. • Tuesday 5 July 2022 at 6 p.m. <p>AL stated that he might be on paternity leave at the time of the next meeting.</p> <p>ACTION: All to note dates of future meetings.</p>		<p>All</p> <p>All</p>

The meeting ended at 7.45 p.m.

Chair:

Date: